<u>Online Public Inspection File</u>

The Third Quarter 2018 issues/programs list inadvertently was uploaded six days late, on October 16, 2018.

As the OPIF system went live in March 2018, station staff was not fully familiar with the change in filing protocol (from paper public file to the OPIF) and, while this report was timely prepared and placed in the old paper public files, the staff inadvertently neglected to timely upload it to the OPIF. The issue was rectified. Redundant online calendar alerts are now set for the primary and backup staff member responsible for uploading the Issues and Programs list each quarter.