

KUED (UNIVERSITY OF UTAH)
EEO PUBLIC FILE REPORT
(June 1, 2020 thru May 31, 2021)

RECRUITMENT SOURCES USED FOR FULL-TIME VACANCIES

Appendix A includes a mailing list of referral organizations, who receive notice of station full-time job vacancies. Contact information is included. Code numbers are assigned each organization on the list and are referenced, where applicable, for each job opening. The mailing list is open to any subscriber so the list of individuals and/or organizations that receive information about job postings may be broader than the referral source list in Appendix A. New subscribers may be an organization or a private individual. An invitation is sent annually to new organizations asking if it will provide more contact information.

FULL-TIME POSITIONS FILLED AND RECRUITMENT SOURCES USED

1) KUED Clerk PRN24613B

Notice sent to Referral Source list for entries on or before 10-30-20
Date Filled: 11-25-20
Number of Interviewees: 2
Interviewees according to Referral Source: B6=1; C43=1
Hiree: B6

2) KUED Producer/Director PRN24579B

Notice sent to Referral Source list for entries on or before 10-22-20
Date Filled: 1-25-21
Number of Interviewees: 8
Interviewees according to Referral Source: B7=3; C43=5
Hiree: B7

3) KUED Associate Producer PRN25249B

Notice sent to Referral Source list for entries on or before 2-8-21
Date Filled: 4-29-21
Number of Interviewees: 10
Interviewees according to Referral Source: B6=1; B7=4; C43=5
Hiree: B7

4) KUED Clerk PRN25545B

Notice sent to Referral Source list for entries on or before 3-16-21 – Indeed.com
\$150, KSL \$75
Date Filled: 5-10-21
Number of Interviewees: 6
Interviewees according to Referral Source: B2=1; B6=2; B7=1; C43=2
Hiree: C43

TOTAL INTERVIEWEES FOR FULL-TIME POSITIONS

26 Persons

NUMBER OF INTERVIEWEES FROM REFERRAL SOURCES USED

B2=1, B6=4; B7=8; C43=13

SUPPLEMENTAL OUTREACH ACTIVITIES

Appendix B contains a brief description of activities from the *FCC Menu* of outreach initiatives undertaken during the reporting period, including station personnel involved in the activities.

APPENDIX A: EMPLOYMENT REFERRAL AND RECRUITMENT (REFERRAL SOURCE LIST)

Updated: 5-17-21; Created 5/21/03

Job Service Locations

NOTES

- The University has a signed contract with Utah DWS.
- Postings are sent to the State Employment Team: postajob@utah.gov or fax: 801-526-4321 or 1-866-968-0060
- DWS Employment Centers do not have direct phone numbers; calls are directed to a general call center at 801-526-0950 or 1-866-435-7414.

	Agency	Contact	Phone	Address	E-mail	Date Entered
A 1	Department of Workforce Services Employer Services	State Employment Team	801-526-0997 1-888-920-9675	140 East 300 South, SLC, UT 84111	postajob@utah.gov	10/5/17
A 1	Department of Workforce Services Employer Services	Amy Rindlisbacher	801-526-0997 1-888-920-9675	140 East 300 South, SLC, UT 84111	amyrindis@utah.gov	10/5/17
	Workforce Service Centers					
	Beaver Employment Center	N/A	N/A	875 North Main / PO Box 1138, Beaver, UT 84713	postajob@utah.gov	
	Blanding Employment Center	N/A	N/A	544 North 100 East, Blanding, UT 84511	postajob@utah.gov	
	Brigham City Employment Center	N/A	N/A	138 West 990 South, Brigham City, UT 84302	postajob@utah.gov	

Agency	Contact	Phone	Address	E-mail	Date Entered
Cedar City Employment Center	N/A	N/A	176 East 200 North / PO Box 669, Cedar City, UT 84720	postajob@utah.gov	
Clearfield Employment Center	N/A	N/A	1290 East 1450 South, Clearfield, UT 84015	postajob@utah.gov	
Delta Employment Center	N/A	N/A	44 South 350 East, Delta, UT 84624	postajob@utah.gov	
Emery County Employment Center	N/A	N/A	550 West Hwy 29/ PO Box 859, Castle Dale, UT 84513	postajob@utah.gov	
Heber City Employment Center	N/A	N/A	69 North 600 West, Ste C, Heber, UT 84032	postajob@utah.gov	
Junction Employment Center	N/A	N/A	550 North Main / PO Box 127, Junction, UT 84740	postajob@utah.gov	
Kanab Employment Center	N/A	N/A	468 East 300 South, Kanab, UT 84641	postajob@utah.gov	
Lehi Employment Center	N/A	N/A	557 West State St, Lehi, UT 84043	postajob@utah.gov	
Loa Employment Center	N/A	N/A	18 South Main / PO Box 267, Loa, UT 84747	postajob@utah.gov	
Logan Employment Center	N/A	N/A	446 North 100 West, Logan, UT 84321	postajob@utah.gov	
Bridgerland Technical College Employment Center	N/A	N/A	1301 North 600 West, Logan, UT 84321	postajob@utah.gov	
Manti Employment Center	N/A	N/A	55 North Main, Ste #3, Manti, UT 84642	postajob@utah.gov	
Midvale Employment Center	N/A	N/A	7292 South State, Midvale, UT 84047	postajob@utah.gov	
Moab-South Employment Center	N/A	N/A	457 Kane Creek Blvd, Moab, UT 84532	postajob@utah.gov	
Nephi Employment Center	N/A	N/A	625 North Main, Nephi, UT 84648	postajob@utah.gov	
Ogden Employment Center	N/A	N/A	480 East 27th Street, Ogden, UT 84401	postajob@utah.gov	
Panguitch Employment Center	N/A	N/A	665 North Main Street, Panguitch, UT 84759	postajob@utah.gov	
Park City Employment Center	N/A	N/A	1846 Prospector Ave / PO Box 680697 Park City, UT 84068	postajob@utah.gov	

Agency	Contact	Phone	Address	E-mail	Date Entered
Price Employment Center	N/A	N/A	475 West Price River Drive, Ste 300, Price, UT 84501	postajob@utah.gov	
Provo Employment Center	N/A	N/A	1550 North 200 West, Provo, UT 84604	postajob@utah.gov	
Richfield Employment Center	N/A	N/A	115 East 100 South, Richfield, UT 84701	postajob@utah.gov	
Roosevelt Employment Center	N/A	N/A	140 West 425 South 330-13, Roosevelt, UT 84066	postajob@utah.gov	
St. George Employment Center	N/A	N/A	162 North 400 East Bldg B, St. George, UT 84770	postajob@utah.gov	
Salt Lake City Metro Employment Center	N/A	N/A	720 South 200 East, SLC, UT 84111	postajob@utah.gov	
South County Employment Center	N/A	N/A	5735 South Redwood Rd, Taylorsville, UT 84123	postajob@utah.gov	
South Davis Employment Center	N/A	N/A	763 West 700 South, Woods Cross, UT 84015	postajob@utah.gov	
Spanish Fork Employment Center	N/A	N/A	1185 North Chappel Dr, Spanish Fork, UT 84660	postajob@utah.gov	
Tooele Employment Center	N/A	N/A	305 North Main Street, Ste 100, Tooele, UT 84074	postajob@utah.gov	
Vernal Employment Center	N/A	N/A	1050 West Market Dr, Vernal, UT 84078	postajob@utah.gov	

College Recruiting/Educational Institutions

	Agency	Contact	Phone	Address	E-mail	Date Entered
B 1	KUEN/KUED/KUE R Staff	Staff	801-581-7777	101 Wasatch Dr, SLC, UT 84112	ebc@lists.utah.edu	3/28/03
B 2	KUEN/KUED/KUE R website	Nick Loomans	801-585-6021	250 East 200 South Ste 125, SLC, UT 84111	ebc@lists.utah.edu	3/28/03
B 3	Morgan County School District	Jana Brown	801-829-3411	PO Box 530, Morgan, UT 84050	jbrown@morgansc.org	3/28/03
B 4	Salt Lake Community College	Jack Hesleph	801-957-4013	4600 South Redwood Rd, SLC, UT 84130	Jack.hesleph@slcc.edu	3/28/03
B 5	Southern Utah University	Marisa Coburn	435-586-5483	351 West Center St, Cedar City, UT 84720	careercenter@suu.edu	3/28/03
B 6	University of Utah Human Resources (web)	Nick Loomans	801-585-6021	250 East 200 South Ste 125, SLC, UT 84111	Nicholas.Loomans@utah.edu	3/28/03
B 7	University of Utah Staff (campus referral)	varied	varied	250 East 200 South Ste 125, SLC, UT 84111	Nicholas.Loomans@utah.edu	3/28/03
B 8	University of Utah Instructional Media Services	Jeanne Krogen	801-581-6779	207 MBH, SLC, UT 84112	jkrogen@ims.utah.edu	3/28/03
B 9	University of Utah University Press	Hannah New	801-585-0080	Marriott Library Ste 5400, SLC, UT 84112	hannah.new@utah.edu	3/28/03
B 10	Utah State Board of Regents	Julie Vincent/ Anyia Turner/ Kiersten Allred	801-321-7124	60 South 400 West, 5th Floor, SLC, UT 84101	HR@utahsbr.edu	3/28/03
B 11	Weber State University Career Services	Pat Wheeler	801-626-7914	1105 University Cir, Ogden, UT 84408-1105	pwheeler@weber.edu	3/28/03
B 12	Weber State University	Betty Simons	801-626-6960	1105 University Cir, SC Rm 230, Ogden, UT 84408-1105	bsimons@weber.edu	3/28/03
B 13	West High School	Connie Wyckoff, CTE Specialist/ Coordinator SLCSD	801.578.8500 ext. 383	241 North 300 West, SLC, UT 84103	Connie.Wyckoff@slcschools.org	3/28/03
B 14	Carbon School District, Adult Education	Nelda Grundy	435-613-3145	251 West 400 North, Price UT 84501	grundyn@carbonschools.org	3/28/03

	Agency	Contact	Phone	Address	E-mail	Date Entered
B 16	University of Utah Department of Marketing	Paul Dowling	801-581-7489	1645 East Campus Center Dr, #107, SLC, UT 84112	mktprd@business.utah.edu	11/10/05
B 17	Weber State University	Larry Burdett	801626-8765	1105 University Cir, Ogden, UT 84408-1105	larryburdett@weber.edu	10/27/08
B 18	Weber State University, Data Center (Weber ATC)	Theresa Walker	801-627-8413	200 North Washington Blvd, Ogden, UT 84404	walkert@owatc.edu	10/27/08
B 19	Career Services (Utah State)	Eddy Tsing	435-797-1748	4305 Old Main Hill, University Inn Room 102, Logan, UT 84322	career.services@usu.edu	3/19/09
B 20	Utah State University	Kim Latu	435-797-1745	4205 Old Main Hill, Logan, UT 84322-4305	kim.latu@usu.edu	12/5/11
B 21	Davis Applied Technology College	Alex Johnson	801-593-2399	550 East 300 South, Kaysville, UT 84067	alex.johnson@davistech.edu	5/26/16
B 22	BYU Career Placement	Scott Greenhalgh	801-422-7600	2400A WSC, Provo, UT 84602	cougarcareers@byu.edu	5/26/16
B 23	City Academy	Crystal Boteju or Sonia Woodbury	801-596-8489	550 East 200 South SLC UT 84102	office@cityacademyslc.org	5/26/16
B 24	Davis School District	Sandra DeCaire	435-760-5538	45 East State Street, Farmington, UT 84025	sdecaire@dsdmail.net	5/27/16
B 25	North Sanpete School District: Adult Education	Ben Cox	435-462-2452	220 East 700 South, Mt Pleasant, UT 84647	ben.cox@nsanpete.org	5/27/16
B 26	South Summit School District	Kip Bigelow	435-783-4301	285 East 400 South, Kamas, UT 84036	kbigelow@ssummit.org	5/27/16
B 27	Stansbury High School	Tom Rathke	435-882-2479	5300 Aberdeen Lane, Toole, UT 84074	trathke@gmail.com	5/27/16
B 28	University of Utah Netcomm Department	Brian Peter Monson	801-213-3309	102 South 200 East Ste 110, SLC, UT 84111	peter.monson@utah.edu	5/27/16
B 29	SLCC Diversity & Multicultural Affairs	Shellie Jo Enscoe, Director	801-957-4415	4600 South Redwood Rd, STC 246, SLC, UT 84130	shellie.enscoe@slcc.edu	10/3/17
B 30	Broadview University	Crystal Beweerd	801-542-7223	1902 West 7800 South, West Jordan, UT 84088	cdeweerd@broadviewuniversity.edu	10/3/17
B 31	LDS Business College	Reception	801-524-1925	95 North 300 West, SLC, UT 84101-3500	employmentcenter@LDSBC.edu	10/10/17

	Agency	Contact	Phone	Address	E-mail	Date Entered
B 32	Idaho State University: Communication, Media & Persuasion	Carrie Page	208 282-3695	921 S 8th Ave, Stop 8242, Frazier Hall, Room 219, Pocatello, ID 83209	cmp@isu.edu	10/12/17
B 33	BYU School of Communication	Debbie Jackson or front desk	801-422-2997	360 BRMB, Provo, UT 84602	commx_secretary@byu.edu	10/12/17
B 34	BYU Theater & Media Arts	Elizabeth Funk	801-422-7768	DD581 HFAC, Provo, UT 84602	elizabeth_funk@byu.edu	10/12/17
B 35	Salt Lake Community College: Career Services	Will Unga	801-957-4210	1575 South State, SLC, UT 84115	will.unga@slcc.edu	10/17/17
B 36	Salt Lake Community College Center for Arts & Media	Josh Elstein	801-957-3127	1575 South State; Room 2-009C, SLC, UT 84115	josh.elstein@slcc.edu	10/17/17
B 37	CTI (Career Services Network)	Vaughn Taylor	801-440-6380	842 East Three Fountains Dr Ste192, SLC, UT 84107	vaughn.cti@gmail.com	10/17/17
B 38	University of Utah Communication Department	Cameron Vakilian	801-581-6889	255 South Central Campus Dr, LNCO Rm 2400, SLC, UT 84112	comm-advisor@utah.edu	10/18/17
B 40	University of Utah Film and Media Arts	Jennifer Humphreys	801-581-5127	375 South 1530 East, Rm 270, SLC, Utah 84112	jenni.humphreys@utah.edu	11/21/17
B 41	West High Career and Technical Center	Connie Wyckoff, CTE Specialist/ Coordinator SLCS	801.578.8500 ext. 383	1633 Edison Street, SLC, UT 84115	Connie.Wyckoff@slcschools.org	11/21/17
B 42	Art Institute of SLC	Reenie McFarland	801-601-4712	121 West Election Rd, SLC, UT 84020	mmacharris@aai.edu	5/8/18
B 43	Utah Valley University	Kaylen Dodson	801-863-7438	800 West University Parkway, Mail Stop: 203 University, Orem, UT 84058-5999	Kaylen.dodson@vu.edu	10/2/18
B 44	Columbia College of Salt Lake	David Stoddard	801-281-6677	5250 South Commerce Dr, Ste 300, Murray UT 84107	dgoddard@ccs.edu; saltlake@ccis.edu	10/17/07 updated 2/19/19

Community/Minority Agencies

	Agency	Contact	Phone	Address	E-Mail	Date Entered
C 2	Alliance House	Amber Mackay	801-486-5012	1724 South Main, SLC, UT 84115	amberm@vmh.com	5/26/16
C 3	Boys/Girls Club of Greater Salt Lake	Carley Cahoon	801-322-4411	PO Box 57071, Murray, UT 84157	ccahoon@gslclu mbs.org	5/26/16
C 4	Broadcast Employment Services (TVJobs.com)	Mark C. Holloway	760-754-8177	PO Box 4116, Oceanside, CA 92052	jobs@tvjobs.com	11/10/05
C 5	Calvary Baptist Church	Pastor Davis	801-355-1025	1090 South State Street, SLC, UT 84111	office@calvaryslc.com	3/28/03
C 6	Catholic Community Services of Utah Job Developer	Marci Price	801-977-9119	2570 West 1700 South, SLC, UT 84104	mprice@ccsutah.org	5/8/18
C 7	Center for Ethnic Student Affairs (CESA)	Feleti Fatu Matagi	801-581-8151	200 South Central Campus Drive SLC, UT 84112	f.matagi@utah.edu	5/27/16
C 8	Housing Authority of Salt Lake County	Virginia Sertain	801-284-4400	3595 South Main, SLC, UT 84105	vsertain@hacsl.org	5/8/18
C 9	Kingdom Church of God in Christ	Scott Clark	801-706-9311	PO Box 271131, SLC, UT 84127	scott.clark@hci.utah.edu	5/27/16
C 11	Indian Training & Education Center	Janie Ridd	801-484-4447	1865 South Main, SLC, UT 84115	jridd@qwest.net	5/8/18
C 13	Keith Kippen	Keith Kippen	801-773-2468	3105 West 4800 South, Roy, UT 84067	kippenks@yahoo.com	10/3/17
C 14	NAACP	Jeanetta Williams	801-250-5088	PO Box 25414, SLC, UT 84125-0414	jdwnaACP@att.net	3/28/03
C 15	LDS Inner City Project	Robert B. Hall	801-967-5466	https://icp.lds.org/	rvhall41@msn.com	6/1/10
C 16	LDS Employment Resource Services	Bruce Ellis	801-240-7240	780 West 800 South, SLC, UT 84104	bruiserslc@gmail.com	10/17/17
C 17	LDS Employment Resource Services	Diane and Harold Bird	801-566-4040	7166 South Redwood Road, Suite B, West Jordan, UT 84084-3488	wel-ec-westjordan@ldsmail.net	5/8/18
C 18	LDS Employment Resource Services : West Valley & Tooele	Lori Harding	801-988-4455	2994 South Glen Eagle Dr, WVC, UT 84128	loriharding@ldschurch.org	10/17/17
C 19	LDS Employment Resource Services : West Valley & Tooele	Lori Harding	801-988-4455	2994 South Glen Eagle Dr, WVC, UT 84128	wel-ec-wvc@ldschurch.org	10/17/17

	Agency	Contact	Phone	Address	E-Mail	Date Entered
C 20	LDS Employment Resource Services: West Valley & Tooele	Lori Harding	801-988-4455	2994 S. Glen Eagle Dr, WVC, UT 84128	wel-ec-tooele@ldschurch.org	10/17/17
C 21	LDS Employment Resource Services	Rick Morley	801-566-4040	West Jordan Employment Resources Center, 817 E 9400 S Sandy, UT 84094	Wel-ec-westjordan@ldsc hurch.org	5/26/16 updated 2/19/19
C 22	Salt Lake Marriott Downtown at City Creek	Haley Okura	801-537-6118	75 South West Temple, SLC, UT 84101	haley.vanmeetere n@marriott.com	10/12/17
C 23	SLC Mayor's Office of Diversity & Inclusion	Emma Houston	385 468-7014	2001 South State Street N2100, SLC, UT 84190-3050	ehouston@slco.org	10/12/17
C 24	Marshall White Community Center	Juan Martinez	801-629-8346	222 28th St Ogden, UT, 84401	juanmartinez@og dencity.com	3/28/03
C 25	New Pilgrim Baptist Church	Elizabeth Needelman	801-969-4681	6196 South Redwood Rd, SLC UT 84123-5333	npilgm@aol.com	3/28/03
C 26	People Helping People	Kristin Fulbright	801-355-5538	205 North 400 West, SLC, UT 84103	kristin@phputah.org	10/18/17
C 27	Pioneer Adult Rehabilitation Center	Ken Naegle	801-402-0950	485 PARC Cir, Clearfield, UT 84015	knaegle@dsdmail .net	5/24/16
C 28	Polynesian Association of Utah	Ellen P. Selu	801-967-1780	4687 West 3100 South, WVC, UT 84120	eselu@juno.com	5/8/18
C 29	ProductionHUB.com	Multiple Contacts	407-629-4122	801 West Fairbanks Ave, Winter Park, FL 32789	classifieds@prod uctionhub.com	2/2/05
C 30	Red Cross	Donette Dodwell & Sheryl Fraser	801-323-7020	6616 South 900 East, SLC, UT 84121	Donette.Dodwell @redcross.org	10/10/17
C 31	Samoran Community Council	Jacob Fitisemanu	801-265-7564	3522 South 700 West, SLC, UT 84119	jfitisemanu@utah.gov	3/29/03
C 32	Weber State University, Professor	Shirley Leali, Ph.D.	626-7714	1304 University Cir, Ogden, UT 84408	saleali@weber.edu	3/28/03
C 33	Project Coord, HIV/AIDS No. Utah Project	Mary Saenz Cervantez	801-393-4153	536 24th Street, Ste 2B, Ogden UT 84401	nuc24th@comcas t.net	5/25/16
C 34	State Office of Hispanic Affairs	Laura Garcia	538-8791	324 South State, Ste 500, SLC, UT 84111	lgarcia@utah.gov	3/28/03

	Agency	Contact	Phone	Address	E-Mail	Date Entered
C 35	Staying Abreast-- Breast Cancer Support	Rob Luckau	801-832-1967	432 West Lawndale Dr, SLC, UT 84118	robluckau@hotmail.com	3/28/03
C 36	Utah Issues	Jennifer Daniella	521-2035	331 South Rio Grande Ste 60, SLC, UT 84101	jennifer@utahissues.org	5/8/18
C 37	Utah Office of Multicultural Affairs	Rozanna Benally-Sagg & Itzel Hernandez	801-245-7210 and 801-245-7282	300 South Rio Grande Street, SLC, UT 84101	rbenally-sagg@utah.gov & itzelhernandez@utah.gov	11/7/17
C 38	Volunteers of America Youth Center	Erin McGuire	(801) 364-0744 x 115	888 South 400 West SLC, UT 84101	Erin.McGuire@volaut.org	11/7/17
C 39	Wasatch Employers Network	Earl Stevens	801-4173105	1283 West 1260 South #202, Riverton, UT 84065	estevens@farmersagent.com	10/17/17
C 40	Work Activity Center	Melissa Foulger	801-977-9779 x 133	1275 West 2320 South, WVC, UT 84119	mfoulger@hotmail.com	3/28/03
C 41	HigherEdJobs		814-861-3080	328 Innovation Blvd, Suite 235, State College, PA 16803	Posted through University of Utah portal by contract	10/30/18
C 42	Salt Lake County Mayor Office of Diversity & Inclusion	Emerald Greene (intern; changes every year)	(385) 468-7036	2001 South State Street N2100, SLC, UT 84190-3050	DIntern@slco.org	1/17/19
C 43	Other Sources not contacted by the station: e.g., Indeed, Glassdoor, tvjobs.com; Utah Alumni Career Services					5/15/18

Miscellaneous/School Districts

	Agency	Contact	Phone	Address	E-Mail	Date Entered
D 1	Midvale/Pleasant Grove	Christine Ferrin	801-931-9641	7517 South Jefferson St, Midvale 84047	cuteute04@yahoo.com	12/5/11
D 2	Cassia County School District	Kaywin Cottle	208-269-0095	PO Box 172, Malad, ID 83252	kaywin.cottle@yahoo.com	12/5/11

	Agency	Contact	Phone	Address	E-Mail	Date Entered
D 3	Great Basin Industrial	Marjory Howes	801-660-2262	1369 Golden Cir, Fruit Heights, 84037	howesj2@comcast.net	12/5/11
D 4	University of Utah, Urban Institute For Teacher Education	Regina Delong	801-486-6997	2736 Commonwealth Ave, SLC, UT 84109	r.delong@utah.edu	12/5/11
D 5	Millcreek	Andrew Odoardi	801-520-6816	1377 Skyline Dr, SLC, UT 84108	andrewodoardi@mac.com	12/5/11
D 6	Kearns	Enrique Ruiz	801-651-0475	5573 Mallow Ridge Circle, Kearns, UT 84118	eruizv@gmail.com	12/12/11
D 7	Davis School District	Kay Lynn Schick	801-831-3012	9305 North River Rd, Elwood, UT 84337	kschick@icloud.com	3/11/13
D 8	Catholic Community Services	David Baxter	801-359-0251	378 I Street SLC, UT 84103	baxman2@q.com	10/10/17
D 9	Cass County School District	Bill Chandler	435 563-6273	Sky View High School 520 S 250 E Smithfield, UT 84335	William.Chandler@ccsdut.org	5/14/19

**KUED Supplemental Outreach
Initiatives June 1, 2020 to May 31, 2021**

This report summarizes KUED 's supplementary outreach to broaden dissemination of employment opportunities with the station and information about careers in public media.

1. Participation in at least four job fairs by station personnel who have substantial responsibility in making hiring decisions

Human Resources Manager participated in the University of Utah Fall '20 Virtual Student Job & Volunteer Fair/On-Campus Employers on August 18, 2020 and the University of Utah Spring '21 Virtual Student Job & Volunteer Fair on February 2, 2021. The Manager visited with guests and planned group sessions where interested individuals joined to learn about current opportunities or the station in general. He also scheduled one-on-one sessions where he or another manager discussed particular questions more in depth.

As a department of the University of Utah, KUED was served by the University's Human Resources Recruitment Coordinator during the reporting period. This recruiter attended the University of Utah Career & Professional Development's Spring '21 Internship & Career Fair (Virtual) on February 4, 2021 to inform visitors about open positions and discuss career opportunities at the University, including information on positions with KUED. The recruiter advised KUED's Human Resources Analyst of attendees who expressed interest in broadcasting generally or station opportunities.

The KUED Executive Director also attended the University of Utah Virtual Career Fair on August 18, 2020.

4. Participation in at least four events, including conventions, career days, workshops, and similar activities, sponsored by organizations representing groups present in the community interested in broadcast employment issues;

KUED host/producer was a speaker at an event for EDCUtah called We Are Utah: Diverse Execs Share their Experiences Living, Working, and Belonging in Utah on March 12, 2020 and talked about her career in broadcasting.

KUED host/producers attended and presented at PMWL's Brave Talk virtual conference January 29-31, 2021. The conference works to uplift women who work in public broadcasting and give them the tools they need to make it to the C-Suite and excel.

KUED host/producer served as a mentor during NABJ's virtual conference from August 5 – August 8, 2020. Mentoring a journalism student/answering questions about the television news industry.

KUED host/producer attended *Aspire Her: Women's Business Conference* giving women the tools they need to be leaders in the workplace from June 12-13, 2021.

KUED Cinematographer spoke with a group of middle school students about a career in cinematography, film making and pursuing a career in similar fields of film and media arts in March, 2021.

5. Establishment of an internship program designed to assist members of the community to acquire skills needed for broadcast employment.

KUED filled the Robert K. Avery Internship from October 2019- April 2021. This intern had the opportunity to work at KUED for an intensive internship experience in its Digital Media Department.

8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions

The University of Utah/KUED offers 50% tuition reduction for eligible employees and their families. The link to the tuition reduction procedure is located at: <https://www.hr.utah.edu/benefits/tuition.php>.

KUED Administration supports staff participation in conferences that will educate them to develop additional skills, increase technical expertise, and gain a greater understanding of the industry. Staff attended three conferences during the reporting period. (NETA: January, 2021; APTS Public Media Summit: February, 2021; PBS Annual Meeting: May 2021)

The Community Engagement Manager attended two conferences discussing careers, leadership related to public broadcasting: The 15 Invaluable Laws of Growth: Leadership Mastermind in August 2020; Change Leader Institute in January 2021 .

10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting

The KUED Community Engagement Manager worked with four high school students from Judge Memorial High School during May, 2012. The PBS NewsHour Reporting Lab provided a series of engagement events and field work to help students gain experience and make career decisions within broadcasting fields.

KUED Utah Executive Director made a presentation on public broadcasting to middle and high school students at the Garfield School in Salt Lake City, UT on April 14, 2021.

KUED's Director of Content attended the American Film Institute's virtual webinar: Finding Common Ground: How Local Public Television Stations and Filmmakers can Work together in a Time of Crisis on June 19, 2020. Discussion included the industry, careers, staff roles, and producing content.

12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation by women and minorities;

KUED's Director of Content listed open positions with organizations representing minorities and women; including the Black Chamber of Commerce and Public Media Women in Leadership.

14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination

A Diversity Training was held on November 19, 2020. Bridget Nelson from the University of Utah Human Resources Training and Development Team led the training. Supervisors, managers and staff were encouraged to attend. The training discussed Inclusive Leadership, and insights into how to better manage staff by being aware of and more clearly understand equity diversity and inclusion.

All Station employees (full time) were required to complete The Freedom Forum Institute: Power Shift Project training led by KUED's Executive Director. Training sessions were made available to staff once a month between September, 2020 and February, 2021. The intent of the Power Shift Training was designed to create workplaces free of harassment, discrimination and incivility, and full of opportunity especially for those who have traditionally been denied it.

16. Participation in other activities designed by the station reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities

As a department of the University of Utah, KUED, KUER, and KUEN/UEN is required to post all full-time positions with University Human Resources and follow Equal Opportunity guidelines. Job postings at the University are advertised on the Human Resources website, Utah Workforce Services, University Career Services, and HigherEdJobs.com. The link to the University Staff Employment policy can be found at: <https://regulations.utah.edu/human-resources/5-102.php> and the University of Utah employment page is www.employment.utah.edu. The University Human Resources Recruitment Manager also performs additional local recruitment outreach where all open positions are made available to attendees.

KUED sends out a weekly e-Newsletter to approximately 3,000 people notifying them of KUED special productions, PBS programs, film series and discussions, etc. This number includes KUED members and non- members. Included in this newsletter is an announcement asking if organizations referring job seekers would like to participate on a mail list and receive notice about job openings at the station.