

EMPLOYMENT UNIT: WPNT, llc.

Full-Time Jobs Filled From April 2, 2020 to April 1, 2021

Complete This Sheet for Every Full-Time (30 hours per week or more) Vacancy

Position: Digital Coordinator

Date Filled: 2/8/2021

Recruitment Source That Individual Hired Total: Referral

Number of People Interviewed for Vacancy: 2

List All Recruitment Source(s) Used to Fill Vacancy:

Recruitment Source Name*	Contact Person	Address	Total No. of Interviewees Referred For Position
Referral		5000 McKnight, Pgh, Pa 15237	2
University of Pittsburgh	Erin Bridgen	4200 Fifth Ave, Pittsburgh, Pa	
Community College of Allegheny County	humanresources@ccac.com	800 Rudge Ave, Pittsburgh, Pa	
Carnegie Mellon University	Career Center	5000 Forbes Ave., Pittsburgh, Pa	
Community College of Beaver County	Sue Resse Career Services	1 Campus Drive Monaca, Pa 15061	
American Women in Radio & TV	www.awrt.org	1101 Connecticut Ave., Washington, D.C.	
Robert Morris University	Laura Aber	600 Fifth Ave., Pittsburgh, PA	

Recruitment Source Name	Contact Person	Address	Total No. of Interviewees Referred For Position
NAACP	Mollie Jennings	2203 Wylie Ave., Pittsburgh, Pa	
Career Development Center	Sally Goldhaber	5743 Bartlett St., Pittsburgh, Pa	
YWCA	Carl Turner	305 Wood St., Pittsburgh, Pa	
Kingsley Association	Edwin Thomas	6118 Penn Cir., Pittsburgh, PA	
West End-Elliot Joint Project	Barbara Washington	406 S. Main St., Pittsburgh, Pa	
Vietnam Veterans Leadership Program	Recruitment Officer	1323 Forbes Ave., Ste. 202, Pittsburgh, Pa	
Pittsburgh West Job Center	Recruitment Officer	320 Bilmar Dr., Pittsburgh, Pa 15205	
Hindu Jain Temple	Sylvia Freedel	615 Illini Dr., Monroeville, Pa	
Goodwill Industries	Elizabeth Neidle	2600 Carson St., Pittsburgh, Pa	
Korean United Presbyterian Church	David Kim	7600 Ross Park Dr., Pittsburgh, Pa	
Bidwell Training Center	Edwin Thomas	1815 Metropolitan St, Pittsburgh, Pa	
Council of 3 Rivers American Indian	Bill Hayes	200 Charles St., Dorseyville, Pa	
Butler County Community College	Lois Trimbur	College Dr. Oak Hills Butler, Pa	
Organization of Chinese Americans	Karen Yee	231 Santa Fe Dr., Bethel Park, Pa	
Pittsburgh Partnership Program	Ann McCaferty	City-County Bldg., Pittsburgh, Pa	
Youth Build Pittsburgh Incorporated	Donnie McCoy	7138 Kelly St., Pittsburgh, Pa	
Hill House Association	Recruiter	1825 Centre Ave., Pittsburgh, Pa	
YMCA	Olivia Jones	7140 Bennett St., Pittsburgh, Pa	
NAACP	Richard Burton	PO Box 1981, Allentown, Pa	

Recruitment Source Name	Contact Person	Address	Total No. of Interviewees Referred For Position
California University pd PA	Career Services	250 University avenue California, Pa 15419	
Internship Program Steel City Media	Promotion Department	650 Smithfield Street, Pittsburgh, Pa	
National Association of Broadcasters	Career Center	1771 N. St., Washington, D.C.	
Duquesne University	Career Center	600 Forbes Ave., Pittsburgh, PA	
Penn State-University Park	Career Center	State College, Pa	
Penn State-Harrisburg	Career Center	Harrisburg, Pa	
Penn State-Erie	Career Center	Eric, PA	
All Access Music Group	allaccess.com	Trenton, NJ 08648	
Career Center	Career Link	Careerlink.com	
National Urban League	Recruiting Officer	120 Wall Street #8 New York, NY 10005	
Eastside Neighborhood Employment Center	Recruiting Officer	5231 Penn Ave., Ste. 201, Pittsburgh, Pa 15224	
Forbes Road Career & Tech Center	Recruiting Officer	607 Beatty Road, Monroeville, Pa 15146	
Northside Leadership Conference	Recruiting Officer	412 East Ohio St., Pittsburgh, Pa 15212	
Carlow University	Cynthia Smith	3333 Fifth Ave. Pittsburgh, Pa 15213	
West Pac Job Fair	Colleen Murphy	Pittsburgh Expo Mart-Monroeville	
Westmoreland county community College	noelc@wcccc-pa.edu	Youngwood, Pa	
Grove City college	career@2cc.edu	Grove City, Pa	
St. Francis University	www.collegecentral.com/stfrancis	Loretto, Pa	

Recruitment Source Name	Contact Person	Address	Total No. of Interviews Referred For Position
Life Work, Career Connections	Steven Schott	600 Forbes Ave., Pgh., Pa 15282	
Community College of Beaver County	Career Services	1323 Forbes Ave. Pgh., Pa 15219	
Westminster College	Placement Office	New Willington Pa 16172	
Point Park College	Career Development	201 Wood Street & Blvd. of the Allies Pittsburgh, Pa 15222	
ICM School of Business	Cynthia Smith	333 5 th Ave.Pgh, Pa 15213	
Washington and Jefferson College	R. Cross Career Services	Washington, Pa 15201	
St. Vincent College	Placement office	300 Fraser Purchase road Latrobe, Pa 15650	
National Black MBA's	Ms. Tracy Gist-Freeman	P.O. Box3502 Pittsburgh, Pa 15230	
Job Links	Joann Fountain	3360 5 th avenue Pittsburg, Pa 15213	
Edinboro State University	Sue Ickes Career Services	106 McNerney Hall Edinboro, Pa 16444	
Pittsburgh Housing Authority	Erin Vuono	200 Ross St. Room 105 Pittsburgh, Pa 15219	
LaRoche College	Career Services	9000 Babcock Blvd., Pgh., Pa 15237	
Clarion University	Career Services	Clarion, Pa 16214	
PAB	Richard Wyckoff	8501 Paxton Street Hummelstown , Pa 17036	
Indiana University of Pa	Career Services	402 ECB Indiana, Pa 15701	
National Association of Hispanic Journalists	1000 National Press bldg. 529 14 th st, N.W Washington , DC 20045		
Slippery Rock University	Career Services	102 Maltby Slippery Rock, Pa 16057	



Recruitment Initiatives Implemented From April 1, 2020 to April 1, 2021

Type of Initiative	Date Implemented	Description	Station Personnel Involved
Spring Career & Student Engagement Fair	February 17, 2021	Robert Morris University, Virtual Career Expo Sponsorship	Senior Promotion Coordinator
Spring 2021 Virtual Career Fair	February 24, 2021	Duquesne University, 600 Forbes Avenue, Pittsburgh Pa 15282 Virtual	Director of Sales
Spring Career Days Virtual Fair	March 3, 2021	Penn State University. Pa, Virtual	Senior Promotion Coordinator
WestPacs, Collegiate Career Fair	March 10, 2021	WestPacs, Monroeville, Pa, Virtual	VP
WLTJ/WRRK Internship Program	2020-2021 Year Round Program	WLTJ/WRRK offers Internships during the spring, summer, fall and winter semesters. Students are juniors or seniors receiving college credit for their internship. Interns experience each department of radio station from promotions to sales. Each intern writes copy for commercials, promos and promotional advertisements. The WPNT, Ilc. Internship Program is run by our promotions and sales department who meets with and recruits the interns.	Promotion Director Director of Sales
WLTJ/WRRK	Year Round	Job openings are offered on our websites (www.wltj.com and www.bobfm96.9.com) which contains information designed to inform the general public of the numerous and varied career opportunities available in the broadcasting industry.	Promotion Coordinator