

West Virginia Radio Corporation of the Alleghenies EEO PUBLIC FILE REPORT JUNE 2018- MAY 2019  
for WEPM, WICL, WLTF

A. Full-Time Vacancies Filled During Past Year					
1. Job Title: Account Executive			Date Filled: 6/18/18, 3/5/19		
(The position of "Account Executive" was left open and continued to be advertised as we hired additional Account Executives)					
B. Recruitment/Referral Sources Used to Seek Candidates for Each Vacancy					
1. Job Title: Account Executive			Date Filled: 6/18/18, 3/5/19		
Source	Contact Person	Address	Tel #	Referred Person Hired	
Internal Postings (Martinsburg and Morgantown offices)	Jennifer Chrisman	1606 W. King St. Martinsburg, WV 25401	304-263-8868		
WV Radio Corporation Website	Jodi Hart	1251 Earl Core Rd. Morgantown	304-263-8868		
Radio Ads-WEPM-WICL-WKMZ	Jeff Adams	1606 W. King St. Martinsburg, w WV 25401	304-263-8868		
WLTF Facebook	Jeff Adams	1606 W. King St. Martinsburg, w WV 25401	304-263-8868		
Indeed.com	Maggie Lautenslager	Indeed.com	203-653-4879	5 Interviewed	
Monster.com	Sarah Phillips	207 W. King St. Martinsburg, WV 25401	304-263-8931		
www.collegecentral.com	Career Services	Shepherd University-301 N. King St., Shepherdstown, WV 25443	304-876-5317		
www.collegecentral.com	Career Services	Hagerstown Community College-11400 Robinwood Drive, Hagerstown, MD 2174	240-500-2238		
www.collegecentral.com	Career Services	Lord Fairfax Comm. Collge-173 Skirmisher Lane, Middletown, VA 22645	540-868-7000		
www.collegecentral.com	Career Services	Ridge Comm./Tech College-13650 Apple Harvest Dr., Martinsburg, WV 2	304-260-4380		
www.collegecentral.com	Career Services	Shenandoah University-1460 University Dr., Winchester, VA 22601	540-665-4500		
Blue Ridge CTC Career Fair	Jennifer Barrett	13650 Apple Harvest Dr. Martinsburg, WV 25403	304-260-4380		
Internal Referral	Wendy Dozler	1606 W King St Martinsburg WV 25404	304-263-8868	1 Interviewed - 1 Hired	
Internal Referral	Jeff Adams	1606 W King St Martinsburg WV 25404	304-263-8868	1 Interviewed	
External Referral		1606 W King St Martinsburg WV 25404	304-263-8873	1 Interviewed - 1 Hired	
<b>C. Total Number of persons interviewed for all full-time Vacancies filled during the past year:</b>			8		
<b>D. Total Number of Interviews for All Full-Time Vacancies Filled During The Past Year Per Recruitment/Referral Sources:</b>					
**See Above					
E. Outreach Activities					
Job openings were placed on WLTF-FM & WICL-FM station websites					
Job openings were advertised on WVRC Radio Stations (WEPM-AM, WICL-FM & WLTF-FM)					
Announcements were placed on all station websites notifying organizations of their right to request information on job openings					
An internship program is offered to bring awareness to job opportunities in broadcasting available at WVRC.					
Hosted 1 intern from George Mason University and 1 intern from Marymount University during Spring semester 2019 who were supervised by Sports Director and News Director. Interns work directly with Program Directors and on-air staff to learn about commercial production, daily on-air responsibilities, and station promotions and giveaways.					
Attended a job fair at Blue Ridge CTC, On April 19th, 2019 - Sales Manager and Account Executive were the Representatives.					
On March 21, 2019 Corporate Sales Trainer attended the Fairmont State University Career Fair in Fairmont, WV					